*In order to provide you with the most competitive pricing, please take the time to provide all the following information:*

* How many rooms total at the property are being serviced?
* How many new TV’s are being installed? How many old TV’s are being recycled?
* Are the new TV’s being wall mounted or tabletop mounted?
* How are the old TV’s mounted? Are the new TV’s being mounted the same way?
* If the old TV’s are wall mounted on a bracket, are we using the same brackets? If yes, did you order new screws and or bolts?
* What is the make, model and size of the new TV’s?
* What is the make, model and size of the new TV’s?
* Do you have a sample of the new TV and mounting bracket we can see prior?
* Would you like us to unload the new TV’s when they arrive? If so, do you have a storage area for those TV’s?
* Do you have a storage area for the old TV’s during the project?
* Are the TV’s being installed inside of guestrooms only?
* What is the timing for the project and is there a set schedule for completion of individual floors? If a set schedule, how many TV’s are to be installed each day?
* Will the hotel allow for installation of new TV’s in occupied rooms? If you decide not to allow for service in occupied rooms, please understand that this will extend how long the project takes and may increase the cost of project.
* Are there other trades working in the rooms at the same time? If so, how will this affect the TV replacement?
* What is the timing for your project? Have you already arranged for the delivery of the new TV’s?

* Do you have elevators? Can we have exclusive use of either a service elevator or guest elevator during our service?
* How accessible are the power and cable cords? Are they behind a wall mounted header of any kind that might need removal in order to access?
* Who will be providing the programing of the new TV’s after the install? We can do that or your engineer.
* Will the new provider of the TV’s be emailing you the programing software for the new TV’s? It will be necessary that we have that software on a thumb drive if you are having us program the new TV’s.
* Any unique aspects of your job you care to share with us?