**Mirsada Mevic April 20, 2015**

Executive Housekeeper

**Hyatt at the Loop**

100 W. Monroe St.

Chicago, IL 60603

**Email:** **mirsada.mevic@hyatt.com**

Dear Mirsada:

 We are pleased to present you this proposal for the deep restoration of your VCT. After examining your property and discussing your needs, I have prepared the service outline below.



***Why choose* Renue Systems *for your deep cleaning needs?***

* We are the leading provider of comprehensive deep cleaning services exclusively to the hospitality industry – we have proudly serviced thousands of hotels over our 30 year history
* We are the only company that has been a North America approved vendor of **Avendra** since its formation
* Expertly trained, certified and uniformed employees that specialize in working in the hotel environment – no micromanaging of our team by your team is needed
* Proprietary equipment and chemicals, well-tested methodologies and significant ongoing R&D to provide top results
* Extremely responsive scheduling and highly flexible payment plans to meet your changing needs – we work when it is convenient to you and on a 24/7 basis
* Easy to understand and transparent pricing – and all our work is 100% guaranteed to your satisfaction

At your property we will perform the following methodology, a well-tested technique we have developed over the years in conjunction with the leading deep floorcare cleaning association and the largest floorcare manufacturers:

**Our deep clean process-**

**Renue’s *Rapid* Venue Restoration**

**Step #1: Strip** all tile with Renue *Take Down* stripper to remove built up soiling and prior waxes. All of our *Hotel Hygiene® Plus* chemicals are formulated specifically for *Renue Systems.*

**Step #2: Clean and neutralize** all tiles and edging with a pH balance solution and clean water rinse. This process removes all residues from cleaning agents and left over soiling from the stripping process.

**Step #:3 Dry** all tile with a 1500 cfm air movers.

**Step #4: Wax** all tile with **five coats** of Renue *Diamond Gloss* floor finish with 100% solids. Dry floor completely before each re-coat of floor finish.

**Step #5: Buff** all tile with 2700 RPM high speed floor burnishing machine to bring out a deep shine in the flooring.

***Project details and costs for proposed cleaning***

***Areas:*** *2,081 total square feet*

***1st floor back of the house***

***2 elevators***

***Housekeeping Yard***

***Area in front of Halima’s office***

***Hall leading to employee cafeteria***

***Cafeteria***

***Men’s & Ladies Locker Rooms***

***Cost for restoration****………………….*……………………………………$1,352.65

**PLEASE NOTE**

 *Renue Systems will not be responsible for the following:*

* Chipped or cracked tiles
* Flooring where the integrity of the tile has been compromised over the years
* Some staining or shading may be permanent in vinyl and not removed with restoration
* Pricing does NOT include waxing vinyl cove base.

*\*48 hour cancellation notice required or a 15% cancellation fee will be charged.*

*\*Hotel will provide complimentary parking during scheduled service or the cost will be billed back to the hotel.*

 

*Please complete this service agreement, sign it and return it to your local Renue Systems service provider.*

**Scope of Service:**

Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Payment Terms:**

The sum of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the agreed upon price for the services rendered with payment to made as follows:

\_\_\_\_\_\_\_\_\_\_\_\_ payments each for $\_\_\_\_\_\_\_\_\_\_\_ according to the following schedule:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check here if your property will be paying by P-Card \_\_\_ or credit card \_\_\_

*Card #* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Card type* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Exp. date* \_\_\_\_\_\_\_\_\_\_

**Acceptance of Service Agreement**

The above pricing, specifications, terms and conditions are satisfactory and you are hereby authorized to commence the work as specified.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Property:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P.O. # (if needed):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_